

## MARKHAM NEIGHBORHOOD ASSOCIATION (MKNA) - unapproved MEETING MINUTES FOR April 12<sup>th</sup>, 2016

**Note:** Notations within these minutes such as “(@ min:sec)” refer to the time counter on the MKNA meeting audio\video located on [www.YouTube.com](http://www.YouTube.com).

The MKNA meeting was called to order at 7:00 PM by Donna Herron, President. All in attendance briefly introduced themselves. Fifteen persons attended the meeting: Donna Herron, Kim Herron, John Gibbon, Amanda Garcia-Snell, Michael Murphy, Phil Ford, Kathleen Elliott, Eric Levake, Jenna George, Karen Koetz, Scott McClain, Zahra Rahmani, Pat Spangler, Sandy Streit and Kate Conwell.

Donna announced the meeting was being broadcast live via Google Hangouts and You Tube but that the school's WIFI connection was spotty so it may or may not be working for this meeting. The first slide of meeting PowerPoint presentation also noted the meeting was being recorded live. On-line attendees were welcome to watch and listen but asked to mute their microphones and use the chat function, text or email for questions, comments and votes.

MKNA was without a secretary to take minutes for the meeting. Kim Herron, Vice President, took the responsibility of greeting neighbors as they entered the meeting, ensured everyone signed in and reminded those whose names appeared shaded in green on the sign-in sheet would count toward the meeting quorum and their vote would be counted. Other members in attendance were welcome to vote but their attendance did not count toward a quorum their vote would not count toward the official vote to pass a motion.

**Agenda Approval:** Michael Murphy moved to approve agenda as written. Pat Spangler seconded. All in favor.  
**Motion passed.**

**Meeting Minutes Approval for April 12<sup>th</sup>, 2016:** It was moved and seconded to table approval of the meeting minutes until the end of the meeting. All in favor. **Motion passed.**

**Guest Speaker:** Kate Conwell from Compassion Clinic SW will provide free medical, dental and spiritual services at Wilson High School on Saturday, May 14<sup>th</sup>. Last year, Compassion Clinic SW provided over \$100,000 in services to the community. This will be their third year. Ms. Conwell is also responsible for providing 375 smoothies to guests during the event. She said they need volunteers for child care, interpreters, social services, guiding guests through the clinic, set-up and take-down, hospitality, prayer, medical and dental services. On their website, [www.compassionsw.org](http://www.compassionsw.org) and under the “Serve” you can sign-up to volunteer. Kate listed the fruit and yogurt items she asks people to donate for this event. She also needs volunteers for portioning the fruit and yogurt into the 375 Ziploc bags at her home before the event.

**Police Report:** A Portland Police Officer did not attend the meeting. Donna Herron shared information about an incident she was aware of in Indian Hills regarding a man who was high on drugs, naked and daring vehicles in the street as they tried to pass him. He eventually found a pair of boots and shorts in someone's yard or garage and put them on. Donna was called by several Indian Hills residents with questions about what to do about the man. Donna advised calling 9-1-1 because the gentleman could cause an accident. Donna also called 9-1-1 and stayed on the phone with them while following the gentleman 1-2 blocks away until the Police intercepted him.

**Treasury Report:** (@12:00) Donna Herron announced there is nothing to report for treasury activity over the last month. There is currently \$248.63 in the treasury account. However, over the last month, Markham neighbors, including Zahra Rahmani, Nick Richen and Patricia Spangler have dropped bags of returnable bottles and cans in the container in front of Kim & Donna's house during the month. They were taken to the Bottle Drop Center in Tigard and the proceeds transferred to MKNA's charitable account at the Bottle Drop Center. Then we filled out the online form to have the first \$100.00 check sent to SWNI to be deposited into MKNA's account. Once those funds are received, we will have \$323.63 in our treasury. Since we need \$750.00 just for the Portland Parks & Recreation Movies In The Park fee; we need to continue our efforts to raise money for all MKNA's community projects and events. SWNI has agreed to pay for the field rental at Jackson Middle School which is about \$25/hr or \$300.00. We should also be receiving a check from the Fred Meyer Rewards Charitable Contributions program soon because the

quarter just ended. So far, we have received over \$216.00 from Fred Meyers since signing up for that program. Donna encouraged everyone to sign up for the Fred Meyers and Bottle Drop Centers accounts and designate Markham Neighborhood as the charitable non-profit that should receive contributions on their behalf. More information is at [www.MarkhamNeighborhood.com](http://www.MarkhamNeighborhood.com).

### **Committee Reports:**

**Schools Committee, Amanda Garcia-Snell, Chair:** (@14:00) Amanda reported the School Superintendent released their boundary changes recommendations on March 28<sup>th</sup> and a Board meeting was on April 5<sup>th</sup> with a follow-up meeting tonight elsewhere. The SWNI Schools Committee sent a letter of recommendation to the Schools Superintendent recommending more Westside members in the committee because there is currently only one and that person will be leaving. Smith School is proposed to be reopened and west side elementary schools should increase capacity so the SWNI Schools committee also recommended the Superintendent make sure there is enough money in the budget for the proposed changes.

**Transportation Committee, Jeff Monahan, Chair:** (@16:30) John Gibbon gave the transportation report in Jeff Monahan's absence. The SWNI Transportation Committee met on March 21<sup>st</sup>. Motion to submit comments to Portland City Council regarding LTIC (local transportation infrastructure charge) was passed, then passed by SWNI board, and sent to Council. PBOT presented a funding proposal for SW Garden Home and Multnomah intersection safety improvements, including signalized intersection and sidewalk infill. They are optimistic about receiving funds. Estimated cost \$2M. PBOT presented new draft design concepts for SW Capitol Hwy - Multnomah to Taylors Ferry. Costs range from \$10-\$13M. Committee discussed Barbur Blvd. Safety Audit, specifically the bridge options. No specific position taken - discussions will continue. Staff recommended light rail as the mode because Bus Rapid Transit (BRT) would be maxed out at year 2035 when a bus is running every 30 seconds and there is no capacity to expand the system if there is a need so they recommended light rail. It costs too much (1/3 of a billion dollars) to dig the tunnel for light rail. Therefore, in order to support transportation to PCC, the light rail will run down Barbur and cross the freeway where it crosses the Pacific Highway and into the Tigard triangle. By building the light rail to Bridgeport 18% more riders will be able to use it.

**Land Use Committee, John Gibbon, Chair:** (@ 18:50) John reported the SWNI Land Use Committee met on March 12<sup>th</sup> with the developers of the Pine Hill property on 29<sup>th</sup> off Taylors Ferry Road. The current road is private and impinged on by the two lots on either side of the road coming up to the single lot proposed to be divided into 4 lots. It is currently 20' wide and is not big enough for the proposal of adding 3 more lots. Therefore, the developers will have to apply for an appeal to build it on that size road. They also have problems with moving the house because they have to get the lots, they can't move a house on to a lot that has not been approved and they have to have to move the house before they build the road and the road has to be finished before they can have an approved lot. The developers contacted the neighborhood to find out what the neighborhoods position is and John told them we are not going to take a position until we get some feedback from the neighbors surrounding the property and we get some feedback from those neighbors.

The City Council will hold hearings on the 14<sup>th</sup> and 20<sup>th</sup> on specific site amendments to the Comprehensive Plan. The only one that affects us is on the Marshall Park side of 25<sup>th</sup> North of Huber where there are two properties where one has been developed with a flag lot and the other one has not been developed yet. They were proposed to be down zoned to 20,000 sq. ft. because they are in a slide area. However, since one has already been improved to a 10,000 sq. ft. lot they can only leave one lot at 20,000 sq. ft. The only way it affects our neighborhood is when we were doing the study for the LTIC (local transportation infrastructure charge) and the drainage study that lead to the 19<sup>th</sup> street improvements that study shows the drainage coming down that hill and runs down and into Quail Park is inadequate and the pipe will probably fail with the development that is already there so adding an additional house isn't going to make a huge amount of difference.

The Methodist Church at SW 25<sup>th</sup> & Taylors Ferry Road has closed and a question was raised as to what could happen to that property as well as scenarios where existing buildings are used to create housing as opposed to demolishing and rebuilding from the ground up. With the Portland housing crisis the expense and time involved in building new construction may be cost prohibitive in trying to attain the city's goal of providing more housing.

The Golden Touch property, located at Barbur Blvd and 19<sup>th</sup> Avenue, has received a renewal of their lease for another year so the development plans are proceeding slowly at this time. The proposed project consists of 236 living units with commercial space and 400 parking units at street level with 25 feet of right-of-way on one side or the other for light rail.

(@31:00) There will be a hearing on April 25<sup>th</sup> regarding a six -unit housing project proposed for a private strip of property south of Maricara Park in the Arnold Creek Neighborhood.

**Parks and Community Centers: Michael Murphy, Chair:** (@32:30) Michael said the SWNI Parks & Community Centers Committee (Parks) meeting met on April 7<sup>th</sup> with representatives from 7 neighborhoods. The Westside Lands Manager, Astrid Dragoy was their guest speaker who reported on various ivy projects that took place in March and will take place in April. She also talked about a program called “Intergenerational Ecology” which is an attempt to get 3 generations or more into various parks. The first one is this Saturday, April 16<sup>th</sup> at Hoyt arboretum. The next one will be held April 30<sup>th</sup> at Gabriel Park and the last on May 21<sup>st</sup> at Marshall Park. A couple city naturalists will be there to meet and educate people about the natural history of that park. She also reported they have 27 vacancies in her division alone (Westside land) which is the result of attrition through retirement, death and so on.

There is an upcoming bird walk in April Hills Park led by 2 individuals that wrote a well-received book entitled “Must See Birds of the Pacific Northwest. April Hill is a hybrid park in the Maplewood Neighborhood that has areas for recreation as well as a natural area, including a wetland, for birds and other natural habitat that live in the area. There was some discussion about the natural area being torn apart because people are taking a short cut through there. In 2013, the Corps of Engineers and Metro put aside seed money to put in some boardwalks and viewing platforms which was done but it was discovered later that Portland Parks and Recreation lost the money.

The Duniway Park renovation, which is at the base of Barbur Blvd where the old YMCA was located, is planned to be completed by the end of this Fall.

(@36:20) The Parks committee seems to be in a bit of a quandary as to what they are doing and where they want to go with their work. There are two mindsets. The first is that the committee exists to receive information from neighborhood associations and to try to effect projects and to complete projects that people want to have done. The other notion is to be a little more proactive with the interactions with the city and try to come up with some policy statements about the general way in which people in the Southwest Hills would like to see the way the city views us and the parks that are here and to listen to us as to where we want to take them rather than being told what to do. So it is either proactive or reactive response to city recommendations.

Another thought that came up is “friends” groups for various parks and to what extent should they have representation at this actual meeting – not just the neighborhood members but friend’s groups such as the Maricara and Marshal Park group.

John Gibbon spoke up and shared information about the new Watershed Committee that was covered in the recent SWNI leadership retreat meeting. John stated SWNI consists of 17 neighborhood associations and 3 business associations and those are the people who have populated its standing committees. The same situation exists where there are friend’s groups for parks and friend’s groups for springs. SWNI is trying to work out how they can interact with the friend’s groups in which it will need to change the Bylaws to officially make them members. John said he thought that this is the direction he thinks Parks should go.

There was a brief exchange of information about the land donation for Marshal and Gabriel Park and the occasional lot that is donated that could help to form routes to and from parks. Michael said he would take our interest of acquisition of additional land into the Parks system information back to the Parks committee for their comment and level of interest.

**Public Safety: Phil Ford (also NET certified team member).** Phil reported the SWNI Public Safety Committee met on April 7<sup>th</sup> and Sgt. Nate Voller, who is the Neighborhood Response Team (NRT), attended the meeting and shared information about an incident near SW 14<sup>th</sup> and Taylors Ferry Road where there was a serious problem person who is a methamphetamine addict previously imprisoned for murder that was fighting with people, wanted his dog to

fight other dogs. It took the police department several months to finally accumulate enough evidence to have him jailed for a long-long time. The point Sgt. Voller was making was that it is important to call if people have a problem. He stated the police department needs three calls in three months to be able to open a case, investigate the problem and hopefully take care of it.

Another thing people can do is to use a free Smart Phone application called "PDX Reporter" to report anything from potholes, abandoned vehicles, trash, vegetation broken sidewalks and so on. You can even take a picture and upload that with your report. The same rule described above of three reports in three months will get a case, investigation and hopefully resolution of the problem. (@51:32) You can also report graffiti on PDX Reporter but the city will only take care of it if the graffiti is on public property. Otherwise, it is the responsibility of the homeowner to take care of it.

Jenni Pullen, Portland Police Department Crime Prevention Coordinator, also attended the Public Safety meeting. She explained the Sears Homeless Shelter was a one-time only, 6-month agreement that is due to expire in May at which time the city will convert the building into an emergency resource center that will house emergency supplies and equipment. Until now, all the supplies have been housed on the Eastside of Portland. In the event of an earth quake, the bridges will be controlled where only certain vehicles will be allowed to use them so having a stockpile on this side of the river is very important.

There will be a shredding and medical disposal event at SE 47<sup>th</sup> and Burnside Street on April 30<sup>th</sup>. They will take all medications "no questions asked."

The SWNI Public Safety Committee will hold its Emergency Preparedness Fair on June 25<sup>th</sup> at the Multnomah Arts Center Auditorium.

(@51:25) The Jan Weston Bike Safety Fair & Movie In The Park event is July 14<sup>th</sup> at Jackson Middle School.

(@52:10) Multnomah Days will be on August 20<sup>th</sup>. There will be a Markham Neighborhood Watch formation meeting for the Indian Hills area April 25<sup>th</sup> at the Herron's home.

WomenStrength class registration is May 3<sup>rd</sup> for classes to begin at Jackson Middle School on June 2<sup>nd</sup>, 9<sup>th</sup> and 16<sup>th</sup>.

There will be a Natural Hazard Mitigation Plan (NHMP) public meeting regarding floods, winter storms and earthquakes. Over the next 18 months they will be updating their NHMP using an "Equity Lens." Projects are funded by the city or FEMA. The steering committee meetings are held every 3<sup>rd</sup> Wednesday of the month.

(@54:26) Pat Spangler asked Phil about a letter she received from a mortgage company stating her residence was on a flood plain and offered to help her with that. Phil stated it could be a scam and the only way to find out is to contact her mortgage company directly to ask if they contacted her and have a program related to it. He also stated that if people receive unsolicited mail and communications to not trust them unless they are on official letterhead and neighbors make efforts to independently verify the communications are legitimate.

With regard to the vacancies of the Secretary and Treasurer positions Kim Herron has agreed to do the meeting minutes in the future to help distribute the amount of work until the Secretary position is filled. Zahara Rahmini has volunteered to be Treasurer for the neighborhood with the understanding that she will not be able to attend all meetings due to the nature of her business and employee schedules. (@56:53) Donna described the main responsibilities of the Treasurer position and explained she and Kim do not want to handle Treasurer responsibilities because of their professional careers and licenses in the financial services industry.

(@58:00) Motion to nominate Zahara Rahmini as Treasurer of MKNA. Michael Murphy motioned. Patricia Spangler seconded. Kim Herron asked how long the term would be for Zahara as Treasurer. Donna explained the term would definitely go until our July meeting when we have elections for Board members. At present, we have 2 year terms described in our Bylaws whereas only half of the positions rotate out each year. At the current time, we still have not identified which positions we will be staggering out this year and which the following year. The question was called for vote. However, since some people left the meeting early it was necessary to determine if a quorum was still present. Still present at the meeting were Donna Herron, Kim Herron, Jenna George, Michael

Murphy, Phil Ford, Sandy Streit, Zahra Rahmani, Pat Spangler, Eric Levake, Amanda Garcia-Snell, Kathleen Elliott, Karen Koetz. A vote was taken and all present were in favor.

Again, Donna asked if anyone was willing to serve as Secretary or share in the Secretary position responsibilities. No one responded.

(@1:01:00) A display was shown with each of the eleven board positions numbered. Donna described a proposal to insert the table into the Bylaws to clearly identify what board positions would be up for election each year. The odd numbered positions would be elected on odd numbered years and even numbered positions on even numbered years. With only half the board retiring each year, MKNA retains half its knowledge and experience base in its board to be able to mentor the newly elected board members. Phil Ford asked if the proposed change to the Bylaws can be voted on in one meeting or is a motion made in one meeting and voted on in the next meeting. Amanda Garcia-Snell, MKNA Bylaws & Action Plan Committee Chairperson stated a Motion to Amend the Bylaws can be done in one meeting then a Notice to Amend Bylaws must be printed and made available until the next meeting then a vote can be taken to approve the motion and amend the Bylaws at the next General meeting.

Jan Weston Memorial Bike Safety Fair with a Movie In The Park. New developments are since we last met is that since the SWNI Public Safety Committee is co-hosting with us we are not doing anything specific to Markham Neighborhood alone. Everything will be related to ALL seventeen coalition neighborhood associations. MKNA and the SWNI Public Safety Committee entered into an agreement for the event where 25% of the net proceeds, with a cap of \$250.00, from the event go to the SWNI Public Safety Committee. Fund raising activities will be done by MKNA. It is agreed that MKNA will take care of most of the planning for the event as well as setting the field up and cleaning it afterward. Northwestern Mutual (the company Kim and Donna are associated with) will provide a pool of 8-10 interns to help with the event. They did an outstanding job last year and we look forward to them again this year. The safety committee will be involved with the actual activities on the field at during the time of the event. There was a discussion about other event activities such as the band, food vendors, fun activities such as face painting and so on. A variety of bands were discussed and it was decided additional research would be done to determine availability and cost of those mentioned and we would resume this discussion at our next general meeting. Last year, our food trucks, contracted through Portland Parks, did not show up. Fortunately, we had prearranged our own vendor through Angelfire Coffee Roasters and Starbucks so we had a few iced beverages and snacks available in addition to the free popcorn from Parks. Food choices were also discussed and members suggested tacos, tamales, Korean, the food truck across from 7-11 store (next to the new cannabis store), sweets and ice cream treats, Hawaiian vendors. Phil Ford has volunteered to be on the committee.

MKNA successfully moved its domain name control over to SWNI. MKNA Board members will now have new email addresses through SWNI's Google account for non-profits. The change will mean we will no longer have email addresses such as [position.Markham]@gmail.com as our addresses. Instead, they will be [position]@MarkhamNeighborhood.com. Refer to [www.MarkhamNeighborhood.com](http://www.MarkhamNeighborhood.com) for additional information.

Sandy Streit left the meeting. Quorum is still met.

**Meeting Minutes Approval for March 8<sup>th</sup> and February 9<sup>th</sup>, 2016:** (@1:26:20) Specific portions of the meeting minutes for March 8<sup>th</sup> and February 9<sup>th</sup>, 2016 were pending resolution from the previous meeting due to objections raised by Kathleen Elliott.

**Motion to address the March 8<sup>th</sup>, 2016 meeting minutes first** by Michael Murphy. Seconded by Pat Spangler. All in favor. **Motion passed.**

**Motion to accept the minutes as written by Phil Ford. Michael Murphy seconded.** Kathleen Elliott asked why the minutes need to record so much information. Donna explained the minutes are public record and they need to be written in such a way that a person reading them that was not present at the meeting can understand what we were talking about, who was speaking and voting and so on. We do not attach the sign-in sheet to the minutes so it is important that persons in attendance be identified in the within minutes for the public record.

(@1:30:00) Kathleen asked why the minutes need to be editorialized and written "word-for-word." Pat Spangler stated sat with Donna for "hours while she transcribed the meeting" and "they are not word-for-word or they

would have been 25 pages.” Kathleen said she is “getting called out continually.” Donna stated Kathleen “did a lot of talking and took up 20-25 minutes of the meeting so one-third of the meeting was consumed by [Kathleen] alone so [Kathleen’s] name will be in there a few times ...” Pat Spangler said “it is just what you said.” Donna said other people are mentioned when they also spoke. Donna repeated the purpose of the meeting minutes is to let someone know who was not in the meeting what occurred during the meeting. Phil Ford stated “like what Michael [Murphy] said, what’s the harm.” Michael Murphy repeated ‘yeah, what’s the harm for putting in the detail?’ Phil Ford stated “If there were things left out, I’d be more concerned.” Pat Spangler agreed. Pat asked Kathleen why she doesn’t help and do the minutes since she is unhappy with the way they are written. Kathleen declined to help but went on to say that she did forward her changes to the minutes to Donna. Pat asked what changes because everything Kathleen said was in the video and it is accurate. Kathleen said she understood that but “it could be summarized a lot more.” Eric Levake asked if we could vote on the minutes because our meeting was 20 minutes overtime. Pat agreed. Phil Ford called the question. Donna repeated the motion on the floor. Those voting in favor were Phil Ford, Pat Spangler, Michael Murphy, Kim Herron, Zahra Ramini, Eric Levake, Amanda Garcia-Snell and Jenna George. Those opposed: Kathleen Elliott. Abstaining: Karen Koetz. **Motion passed.**

(@1:36:00) With regard to the specific objections Kathleen Elliott raised in the February 9<sup>th</sup>, 2016 minutes, Donna stated the questions were stated in the March 8<sup>th</sup> minutes and then Kathleen sent Donna an email where all were withdrawn with the exception of Kathleen’s objection to page 1 paragraph 7, page 3 paragraph 4 and page 4 paragraph 8. Donna had 3 people review them and find the time stamp for each comment Kathleen is objecting to so that we may find them again, if needed. Each statement was found to be accurate so in essence Kathleen is asking Donna to alter or omit information in the meeting minutes. Kathleen said she wants the minutes to state there was a group discussion and leave it at that because nothing came out of the discussion. Phil Ford stated he does not see a need for brevity and what he said earlier about if you want to have it accurate then the more detail the better. Donna stated the minutes are confirmed to be accurate and clarification was added (when they were vague so that someone not in attendance could understand them) by her and the other people requested to review them in response to Kathleen’s objection. Donna said Kathleen is asking us to shorten and alter the minutes in the sections that Kathleen does not like. Kathleen said on page 1 paragraph 7 where Kathleen Elliott and Ron Magnus were listed as those persons who did not sign in that caused a quorum to not be met when a vote was taken. Therefore, a revote needed to occur at the next meeting in which there was a quorum had to be conducted. Although, Donna had communicated directly with each person who needed to return and revote as to what had occurred and why they needed to return that because Donna did not specifically state Kathleen Elliott and Ron Magnus names at the meeting to revote; they should not be written in the minutes. There was considerable comment made by Kathleen at the revote meeting regarding proof she was at the meeting based on the comments recorded in the minutes by her and her questioning the need to sign in when the minutes clearly list her being there by the comments she made.

**Motion by Phil Ford to amend the February 9<sup>th</sup>, 2016 Meeting Minutes to remove Ron Magnus and Kathleen Elliott’s name from Page 1 paragraph 7 as those persons who did not sign in which caused a quorum to not be met before a vote was to take place.** Eric Levake seconded. Pat said she disagreed. Eric said we are now 30 minutes past our time to adjourn, these are meeting minutes that are going to go up in the annals of history and no one is going to care except Kathleen so let’s vote and go home. Pat Spangler said if there is something you don’t want in the minutes, then you shouldn’t say it. Kathleen started personally attacking and Pat called Kathleen a bully. Donna told everyone to stop and taking comments to a personal level will not be allowed. Kathleen said she will drop the issue and said she was done. Kim said there is a question on the floor. Phil Ford restated his motion on the floor is to amend the motion to remove Ron Magnus and Kathleen Elliott’s name from Page 1 paragraph 7 of the February 9<sup>th</sup>, 2016 meeting minutes. Seconded by Eric Levake. Those in favor (5): Kathleen Elliott, Eric Levake, Phil Ford, Zahara Rahmini and Amanda Garcia-Snell. Those opposed (4): Kim Herron, Michael Murphy, Jenna George and Pat Spangler. Abstaining (1): Karen Koetz. **Motion passed.**